

## INTERN VOLUNTEER REQUIREMENTS

**Note:** Master of Social Work degrees are accepted on a case by case basis, depending on the availability of a supervisor.

### Social Work Interns

- Complete an Intern/Volunteer Application online
- Complete the next Direct Services Training including self-studies & on the job training
- Be familiar with professional ethics
- Student professional liability insurance issued by the school
- Requirements from FBWC, such as background check and certificate of completion

### Child Development Interns

- Complete an Intern/Volunteer Application online
- Must email site supervisor (FBWC) their school supervisor's contact information and requirements of the school program before being accepted as a student intern with the center
- Complete the next Direct Services Training including self-studies & on the job training
- Attend New Intern Orientation (covers paperwork and documentation)
- Student professional liability insurance and proof of coverage required (students can purchase this for as little as \$35 per year through various companies, such as HPSO)
- Be familiar with Professional ethics
- Requirements from FBWC, such as background check and certificate of completion

### Counseling Interns

- Complete an Intern/Volunteer Application online
- Must email site supervisor (FBWC) school supervisor's contact information and requirements of the school program before being accepted as a student intern with the center

After receiving confirmation from Counseling Supervisor:

- Complete the next Direct Services Training including self-studies & on the job training
- New Intern Orientation (this covers paperwork and therapy documentation)
- Purchase and read "Treating PTSD in Battered Women," by Edward Kubany & Tyler Ralston before seeing clients
- Student professional liability insurance and proof of coverage required (students can purchase this for as little as \$35 per year through various companies, such as HPSO)
- Be familiar with professional ethics
- Requirements from FBWC, such as background check and certificate of completion